

**ADMINISTRATIVE MATTERS**  
**Metropolitan Council Meeting**  
**Wednesday, April 24, 2019**

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**ADMINISTRATIVE MATTERS INTRODUCTION:**

**ADJUDICATED PROPERTIES**

**A. 19-00441**

Lot:	B, Tract B
Subdivision:	Aaron Barnes Tract
Applicant:	Lewis Wallace
Address:	Old Rafe Meyer Road
Metro Council District:	2 - Banks
Initial Bid Amount	\$ 100.00
Advanced costs required (certified funds):	\$ 885.00
Appraised Value:	\$ 13,500.00
Taxes Due:	\$ 1,759.46 (Adjudicated for 2008 taxes)
Bids Received:	5/15/2019

By: Parish Attorney

**Introduce for public hearing/meeting on May 22, 2019**

**The reason this item is being requested as an Administrative Matter:**

Delay to due City/Parish Closure

**B. 19-00442**

Lot:	13-A
Subdivision:	Lutschg (Zachary)
Applicant:	Mazen Helwani
Address:	Donnie Drive
Metro Council District:	1 - Welch
Initial Bid Amount	\$ 100.00
Advanced costs required (certified funds):	\$ 850.00
Appraised Value:	\$ 11,500.00
Taxes Due:	\$ 5,542.30 (Adjudicated for 2010 taxes)
Bids Received:	5/15/2019

By: Parish Attorney

**Introduce for public hearing/meeting on May 22, 2019**

**The reason this item is being requested as an Administrative Matter:**

Delay to due City/Parish Closure

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**C. 19-00443**

Lot: 4, Square 6  
Subdivision: Mound City  
Applicant: Susan M. Kaufman  
Address: Delphine Street  
Metro Council District: 10 - Wicker  
Initial Bid Amount \$ 100.00  
Advanced costs required (certified funds): \$ 2,922.00  
Appraised Value: \$ 3,500.00  
Taxes Due: \$ 1,306.79 (Adjudicated for 2010 taxes)  
Bids Received: 5/15/2019

By: Parish Attorney

**Introduce for public hearing/meeting on May 22, 2019**

**The reason this item is being requested as an Administrative Matter:**

Delay to due City/Parish Closure

**D. 19-00444**

Lot: 16  
Subdivision: Oak Park  
Applicant: Susan M. Kaufman  
Address: Harvey Drive  
Metro Council District: 6 - Collins-Lewis  
Initial Bid Amount \$ 100.00  
Advanced costs required (certified funds): \$ 905.00  
Appraised Value: \$ 6,500.00  
Taxes Due: \$ 1,636.39 (Adjudicated for 2010 taxes)  
Bids Received: 5/15/2019

By: Parish Attorney

**Introduce for public hearing/meeting on May 22, 2019**

**The reason this item is being requested as an Administrative Matter:**

Delay to due City/Parish Closure

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**E. 19-00445**

Lot: 18, Square 8  
Subdivision: Mound City  
Applicant: Susan M. Kaufman  
Address: Evergreen  
Metro Council District: 10 - Wicker  
Initial Bid Amount \$ 100.00  
Advanced costs required (certified funds): \$ 885.00  
Appraised Value: \$ 3,500.00  
Taxes Due: \$ 4,004.29 (Adjudicated for 1996 taxes)  
Bids Received: 5/15/2019

By: Parish Attorney

**Introduce for public hearing/meeting on May 22, 2019**

**The reason this item is being requested as an Administrative Matter:**

Delay to due City/Parish Closure

**F. 19-00446**

Lot: 14  
Subdivision: Clark  
Applicant: Susan M. Kaufman  
Address: South 17th Street  
Metro Council District: 10 - Wicker  
Initial Bid Amount \$ 100.00  
Advanced costs required (certified funds): \$ 905.00  
Appraised Value: \$ 3,500.00  
Taxes Due: \$ 4,767.10 (Adjudicated for 1988 taxes)  
Bids Received: 5/15/2019

By: Parish Attorney

**Introduce for public hearing/meeting on May 22, 2019**

**The reason this item is being requested as an Administrative Matter:**

Delay to due City/Parish Closure

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**G. 19-00447**

Lot: 22-B, Square 2

Subdivision:	Dayton
Applicant:	Celeste A. Smith
Address:	Pawtucket Street
Metro Council District:	10 - Wicker
Initial Bid Amount	\$ 800.00
Advanced costs required (certified funds):	\$ 500.00
Appraised Value:	\$ 4,000.00
Taxes Due:	\$ 3,085.95 (Adjudicated for 2013 taxes)
Bids Received:	5/15/2019.
By: Parish Attorney	

**Introduce for public hearing/meeting on May 22, 2019**

**The reason this item is being requested as an Administrative Matter:**  
Delay to due City/Parish Closure

**H. 19-00448**

Lot: 208

Subdivision:	Woodlawn
Applicant:	Mayouwaita Joseph
Address:	Beechwood Drive
Metro Council District:	7 - Cole
Initial Bid Amount	\$ 100.00
Advanced costs required (certified funds):	\$ 905.00
Appraised Value:	\$ 6,500.00
Taxes Due:	\$ 911.36 (Adjudicated for 2008 taxes)
Bids Received:	5/15/2019
By: Parish Attorney	

**Introduce for public hearing/meeting on May 22, 2019**

**The reason this item is being requested as an Administrative Matter:**  
Delay to due City/Parish Closure

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**I. 19-00449**

Lot: 2, Square 10  
Subdivision: South Baton Rouge  
Applicant: Sherell T. Johnson  
Address: East Washington Street  
Metro Council District: 10 - Wicker  
Initial Bid Amount \$ 100.00  
Advanced costs required (certified funds): \$ 905.00  
Appraised Value: \$ 3,500.00  
Taxes Due: \$ 1,183.20 (Adjudicated for 2003 taxes)  
Bids Received: 5/15/2019

By: Parish Attorney

**Introduce for public hearing/meeting on May 22, 2019**

**The reason this item is being requested as an Administrative Matter:**

Delay to due City/Parish Closure

**J. 19-00450**

Lot: 445  
Subdivision: Melrose East  
Applicant: Signature Properties, LLC  
Address: Cezanne Avenue  
Metro Council District: 6 - Collins-Lewis  
Initial Bid Amount \$ 1,000.00  
Advanced costs required (certified funds): \$ 855.00  
Appraised Value: \$ 8,500.00  
Taxes Due: \$ 2,019.82 (Adjudicated for 2008 taxes)  
Bids Received: 5/15/2019

By: Parish Attorney

**Introduce for public hearing/meeting on May 22, 2019**

**The reason this item is being requested as an Administrative Matter:**

Delay to due City/Parish Closure

ADMINISTRATIVE MATTERS AGENDA  
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**K. 19-00451**

Lot: 446

Subdivision: Melrose East  
Applicant: Signature Properties, LLC  
Address: Cezanne Avenue  
Metro Council District: 6 - Collins-Lewis  
Initial Bid Amount \$ 1,000.00  
Advanced costs required (certified funds): \$ 855.00  
Appraised Value: \$ 8,500.00  
Taxes Due: \$ 9,371.64 (Adjudicated for 1999 taxes)  
Bids Received: 5/15/2019  
By: Parish Attorney

**Introduce for public hearing/meeting on May 22, 2019**

**The reason this item is being requested as an Administrative Matter:**  
Delay to due City/Parish Closure

**L. 19-00453**

A Resolution authorizing the Mayor-President to execute any and all documents necessary to transfer certain properties to the Louisiana Department of Transportation and Development and to accept certain properties from the Department of Transportation and Develop in association with a project the re-align portions of State Route LA 67 (Plank Road) being State Project No. H.001346/060-01-0037.  
By: Transportation and Drainage Director

**Introduce for public hearing/meeting on May 8, 2019**

**The reason this item is being requested as an Administrative Matter:**  
Submitted as Administrative Matter due to City-Parish offices closure last week

**M. 19-00454**

Authorizing the Mayor-President to execute a Cooperative Endeavor Agreement between the City of Baton Rouge-Parish of East Baton Rouge and the Woodland Ridge Homeowners Association to construct a subdivision sign in the Woodland Ridge Blvd right-of-way in accordance with terms set forth.  
By: Transportation and Drainage Director

**Introduce for public hearing/meeting on May 8, 2019**

**The reason this item is being requested as an Administrative Matter:**  
Submitted as Administrative Matter due to City-Parish offices closure last week.

ADMINISTRATIVE MATTERS AGENDA  
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- N. 19-00452** Authorizing the Mayor-President to enter into lease agreement on behalf of the Division of Human Development and Services/EBRP Head Start Program, with the congregation of St. Francis Xavier's Roman Catholic Church, for the facility located at 1145 Terrace Street, in the amount of \$3,000.00 month, excluding the months of June, July and August where the monthly rate will be \$700.00 a month and authorizing the execution of all documents in connection therewith. The contract shall not exceed \$29,100 for the period of January 1, 2019 thru December 31, 2019.  
By: Human Services Director

**Introduce for public hearing/meeting on May 8, 2019**

**The reason this item is being requested as an Administrative Matter:**  
Weather Related.

- O. 19-00456** Authorizing the Mayor-President to enter into a Memorandum of Agreement on behalf of Local Workforce Development Board 21, Ochsner Clinic Foundation and Baton Rouge Community College in an amount not to exceed \$169,806.20, to provide customized training and employment through the Certified Clinical Medical Assistant Program for the period beginning June 1, 2019 through December 31, 2019 and authorizing the execution of all documents in connection therewith.  
By: Human Services Director

**Introduce for public hearing/meeting on May 8, 2019**

**The reason this item is being requested as an Administrative Matter:**  
Weather Related.

- P. 19-0058** Authorizing the Mayor-President to enter into an amendment to the Cooperative Endeavor Agreement dated August 8, 2016 between the City of Baton Rouge - Parish of East Baton Rouge and the East Baton Rouge Council on Aging, Inc. (EBRCOA), wherein EBRCOA contributes \$580,000 to allow the award of the contract to remodel to the lowest responsible and responsive bidder and further amends the Cooperative Endeavor Agreement so that upon completion of the project and acceptance by the Metropolitan Council, title to the property will transfer to EBRCOA as improved.  
By: Parish Attorney

**Introduce for public hearing/meeting on May 8, 2019**

**The reason this item is being requested as an Administrative Matter:**  
Change of circumstances and the closure of the City-Parish prior to the agenda deadline on Thursday, April 18, 2019.

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- Q. 19-00455** Authorizing settlement of the matter entitled "Kimberly West, individual and on behalf of the minors Joshua West and John C. West vs. Patricia Veazy, Safeco Insurance Company of Oregon and State Farm Mutual Automobile Insurance Company," Suit No. 626,941, on the docket of the 19th Judicial District Court, in the amount of \$35,000.00, plus court costs in the amount of \$957.16, for a total amount of \$35,957.16, which amount shall be paid from the account designated "Insurance - General Liability" (1000.4700.10.0550.0000.0000.000000.644110). \*This matter may be discussed in Executive Session. (Attorneys of record are David deBlieux of Spencer Calahan Injury Attorneys, Renee Credeur of the Law Offices of Keith Giardina, and David Bateman).  
By: Parish Attorney

**Introduce for public hearing/meeting on May 8, 2019**

**The reason this item is being requested as an Administrative Matter:**

Delayed submission due to emergency City-Parish Office closures on Thursday, 4/18.

- R. 19-00460** Amending Title 13 (Criminal Law), so as to add Section 13:39.2 "Driving through funeral or other procession", and Title 11 (Traffic Code) to repeal Section 11:270 relative to City Court Traffic Division.  
By: Councilman Trae Welch

**Introduce for public hearing/meeting on May 8, 2019**

**The reason this item is being requested as an Administrative Matter:**

Weather related office closing



**ADMINISTRATIVE MATTERS EMERGENCY ITEM**

- S. 19-00457** Rescinding and directing the Clerk of Court to cancel the Decision and Order recorded on April 12, 2019 at Original 806 of Bundle 12951 in the matter of "City of Baton Rouge vs. Kermas Anthony Patterson as Trustee of the 3 Sons Wealth 2013 Revocable Living Trust" - Condemnation Proceeding No. 10023 (1144 Stilt Street, Lot 9-A, Square 13, North Baton Rouge Subdivision). Reason for rescission: Building has been repaired.  
By: Parish Attorney

**The reason this item is being requested as an Administrative Matter:**

This property was mistakenly condemned at the last Council meeting.

**ACCEPTANCE OF LOW BID – EBROSCO**

**T. 19-00459**

SWWTP Laboratory Facility

Project: 14-TP-MS-016C

Account: 5110-7700-40-7710-7700-0000-000000-653000-80502

Estimate: \$900,000.00

\*Local \*\*In State

\*\*McInnis Brothers Construction, Inc.

\$ 1,169,002.40

\*Guy Hopkins Construction Company, Inc.

\$ 1,171,700.00

\*J. Reed Constructors, Inc.

\$ 1,257,240.00

\*Capitol Construction, LLC

\$ 1,331,746.00

\*NCMC, LLC

\$ 1,329,180.00

Wharton-Smith, Inc.

\$ 1,407,680.00

By: Environmental Services Director

**The reason this item is being requested as an Administrative Matter:**

Bid verification was delayed due to adverse weather last week.